

**KATE McKENNA, AICP**  
Executive Officer

**MINUTES**  
**BUDGET AND FINANCE COMMITTEE MEETING**  
*Adopted on December 3, 2007*

**Monday, November 19, 2007, 10:00 a.m.**

**Supervisor Dave Potter's Office**  
**1200 Aguajito Road, Ste 001**  
**Monterey, CA 93940**

**1. CALL TO ORDER**

The meeting was called to order at 10:00 a.m.

**2. ROLL CALL**

In attendance were Commissioners Dave Potter and Ralph Rubio, Executive Officer McKenna, Mike Briley of Hayashi & Wayland, and Karen Campbell of Bianchi, Kasavan and Pope. Commissioner Darington, Chair of the Budget and Finance Committee, was absent.

**3. CONSIDERATION OF DRAFT FISCAL YEAR 2006-2007 YEAR END FINANCIAL STATEMENT**

The Committee received a report from Mike Briley and recommended the report be forwarded to the full Commission for approval, with minor adjustments to reflect the audit report.

**4. CONSIDERATION OF ADMINISTRATIVE DRAFT AUDIT FOR FISCAL YEAR 2006-2007**

The Committee received a report from Karen Campbell, requested minor revisions, and recommended the revised report be forwarded to the full Commission for approval.

**5. CONSIDERATION OF DRAFT FIRST QUARTER FINANCIAL STATEMENT FOR FISCAL YEAR 2007-2008**

The Committee received a report from Mike Briley, and recommended the report be forwarded to the full Commission for approval, with minor additions to the report format.

**6. DISCUSSION OF LAFCO FEE STUDY**

Executive Officer McKenna is in the process of preparing a draft study paper, and introduced the subject for information only. After brief discussion, the Committee continued this item to a future meeting to be set after completion of the study paper.

**7. REPRESENTATION ON COMMITTEE**

Independent Special Districts have expressed an interest in the appointment of a Special District representative to the Committee. This item was for information only.

**8. OTHER BUSINESS**

There was no other business.

**9. PUBLIC COMMENT**

There was no public comment.

**10. ADJOURNMENT**

The meeting was adjourned at 11:15 a.m.

Respectfully Submitted,

Kate McKenna, AICP  
Executive Officer